



APPENDIX 4



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THE BUNGALOW AFRICAN COMMUNITY CENTRE

INCIDENT REPORT

REPORTED BY: Isabel & Colleen DATE OF REPORT: 05/7/20

TITLE / ROLE: Supervisor INCIDENT NO.: 1

DATE OF INCIDENT: 05/07/20 TIME OF INCIDENT: 00:30:00

BUNGLAW
INCIDENT
NUMBER OF SALES

violen

LOCATION: Colchester

SPECIFIC AREA OF LOCATION: Leahurst St.

ADDITIONAL PERSON(S) INVOLVED: Body & Nusr

WITNESSES:

INCIDENT DESCRIPTION

Understand that they was fight on the street and I just saw the police arrive come to my premises.

RESULTING ACTION EXECUTED, PLANNED, OR RECOMMENDED:

I have beene Body not come to the centre until further notice.

POLICE REPORT FILED?

REPORTING OFFICER:

POLICE ACTION TAKEN:

PRECINCT:

PHONE:

REPORTING STAFF NAME:

REPORTING STAFF SIGNATURE:

DATE:

SUPERVISOR NAME:

Isabel

SUPERVISOR SIGNATURE:

Isabel

DATE: 05/7/20

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Challenge 25 – Record of refusals



Date and time	Product	Person refused	Asked for ID	Comments	Refused by
@ _____ : _____ am/pm	Alcohol ☐ Tobacco ☐ Lottery ☐ Other _____	Male/Female _____ Description _____ Approx age _____ Height _____ Build _____	Yes ☐ No ☐	_____ _____ _____ _____ _____	Name: _____ Sign: _____
@ _____ : _____ am/pm	Alcohol ☐ Tobacco ☐ Lottery ☐ Other _____	Male/Female _____ Description _____ Approx age _____ Height _____ Build _____	Yes ☐ No ☐	_____ _____ _____ _____ _____	Name: _____ Sign: _____
@ _____ : _____ am/pm	Alcohol ☐ Tobacco ☐ Lottery ☐ Other _____	Male/Female _____ Description _____ Approx age _____ Height _____ Build _____	Yes ☐ No ☐	_____ _____ _____ _____ _____	Name: _____ Sign: _____

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THE RUNGWA
AFRICAN
COMMUNITY
CENTRE

AGE
VERIFICATION
Refusal
Register

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Approx age	Yes	No	Name:
Height			Sign:
Build			
Male/Female			
Description			
Approx age	Yes	No	Name:
Height			Sign:
Build			
Male/Female			
Description			
Approx age			
Height			
Build			

Date 1/02/19

Time 11:26 pm

I have refuse someone to buy alcohol the person was looking under 25 and they were no ID to show.

Travis

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2)

Date 31/03/19
Time 8:49 pm

Two came with their beers I refuse them to enter
and 1 took them away
B. J.

3

Date 29/12/19
Time 21:00

Refusal of sale alcohol serving under 25 no
sale was done due to not showing ID.
B. J.

GP	Lottery	Approx age
am/pm	Other	Height
		Build